

YSGOL BORTHYN

Prospectus 2026-27



Ysgol Borthyn V.C. Primary School

Denbigh Road
Ruthin

Ffordd Dinbych
Rhuthun

Cyngor sir ddinbych denbighshire County Council

YR EGLWYS YNG NGHYMRU THE CHURCH IN WALES

DIOCESE OF ST ASAPH

GROW **FAITH** • BRING **HOPE** • DEMONSTRATE **LOVE**

Headteacher Welcome



Dear Parents/ Annwyl rieni,

On behalf of all the Staff and Governors, it gives me great pleasure to welcome you and your child to Ysgol Borthyn Voluntary Controlled Church in Wales School.

I hope you will find this booklet useful as a general guide to the school's work, activities and way of life.

At Ysgol Borthyn we work very hard to make our school a creative, happy place for your child to flourish and grow. We aim to deliver learning that develops all their skills through Christian Values and equips them for life in the twenty first century and the next stage in their education. Ysgol Borthyn has a tradition of fostering a happy and hardworking atmosphere based on sound interpersonal relationships between pupils and teachers. We constantly strive to create a school environment which is caring and stable.

The school is known within Ruthin for its warm, friendly, family atmosphere and Christian ethos where children feel valued and secure. Our school motto is:

Believe, Aspire, Try, Succeed

We provide additional support for pupils who are more and less able. We are an inclusive school and work with other local schools and agencies to ensure the highest standard of provision for all our pupils. Your child's talents and achievements are as important to us as they are to you and are celebrated by the whole school community at every opportunity.

We recognise, the partnership between home and school is a vital one and we appreciate parents, carers, Church and the community in Ruthin working together with us. We endeavour to support our pupils to grow into valuable citizens of Ruthin.

We welcome any expertise or assistance you may be able to offer us in delivering the best possible opportunities for our pupils.

If you would like to come and join us by helping in classes or supporting the PTFA in their fund -raising events, we would be only too pleased to see you. We also provide a Breakfast Club which you may like to use as well as various Extra Curricular After School clubs.

If you are at any time worried or in doubt about anything to do with your child and the school, please do not hesitate to contact me. I look forward to a long and happy liaison.

Yours sincerely,

Mrs Teleri Llwyd-Jones Headteacher Pennaeth

Croeso'r Pennaeth



Annwyl Rieni /Warcheidwad,

Ar ran yr holl staff a'r Llywodraethwyr mae'n bleser mawr gennyf eich croesawu a'ch plentyn i Ysgol Borthyn, Wirfoddol a Reolir Eglwys yng Nghymru.

Yr wyf yn gobeithio y byddwch yn dod o hyd i'r llyfryn hwn yn ddefnyddiol fel canllaw cyffredinol i'r gwaith, gweithgareddau'r ysgol ac ein bywyd bob dydd.

Yn Ysgol Borthyn rydym yn gweithio'n galed iawn i wneud ein hysgol yn, le hapus creadigol ar gyfer eich plentyn i ffynnu a thyfu. Ein nod yw darparu addysg sy'n datblygu eu holl sgiliau drwy werthoedd Cristnogol ac yn eu paratoi ar gyfer bywyd yn yr unfed ganrif ar hugain a'r cam nesaf yn eu haddysg. Mae gan Ysgol Borthyn draddodiad o faethu awyrgylch hapus a gweithgar yn seiliedig ar gydberthynas gadarn rhwng y disgyblion a'r athrawon. Rydym yn gyson yn ymdrechu i greu amgylchedd ysgol sy'n ofalgar ac yn sefydlog. Mae'r ysgol yn adnabyddus yn Rhuthun am fod yn gyfeillgar, awyrgylch deuluol gynnes ac ethos Cristnogol lle mae plant yn teimlo eu gwerth ac yn ddiogel.

Ein Arwyddair yw:

Credu, Dyheu, Ymdrechu, Llwyddo

Rydym yn ysgol gynhwysol ac yn gweithio gydag ysgolion ac asiantaethau lleol eraill i sicrhau ein bod yn darparu y ddarpariaeth o safon uchaf ar gyfer ein holl ddisgyblion. Mae doniau a chyflawniadau eich plentyn yr un mor bwysig i ni ag y maent i chi ac yn cael eu dathlu gan y gymuned ysgol gyfan ar bob cyfle.

Rydym yn cydnabod, bod y bartneriaeth rhwng y cartref a'r ysgol yn un hanfodol ac rydym yn gwerthfawrogi rhieni, gofalwyr, yr Eglwys a'r gymuned yn Rhuthun yn cydweithio gyda ni. Rydym yn ymdrechu i gefnogi ein disgyblion i dyfu'n ddinasyddion gwerthfawr i Rhuthun.

Rydym yn croesawu unrhyw arbenigedd neu gymorth efallai y byddwch yn gallu cynnig i ni o ran darparu'r cyfleoedd gorau posibl ar gyfer ein disgyblion.

Os hoffech chi ddod i ymuno â ni drwy helpu mewn dosbarthiadau neu gefnogi PTFA yn eu digwyddiadau byddem ond yn hynod o falch o'ch gweld. Rydym hefyd yn darparu Clwb Brecwast a Chlwb ar ol Ysgol os yr hoffech ei ddefnyddio yn ogystal â Chlybiau Allgyrsiol gwahanol ar ôl Ysgol.

Os ydych ar unrhyw adeg bryderus neu yn ansicr am unrhyw beth i'w wneud gyda'ch plentyn a'r ysgol, peidiwch ag oedi i gysylltu â mi. Byddaf yn falch o fod o gymorth. Edrychaf ymlaen at gyswllt hir a hapus.

Yn Gywir,

Mrs Teleri Llwyd-Jones Headteacher Pennaeth



Contact Information
Gwbodaeth Cyswllt

Headteacher Pennaeth

Mrs Teleri Llwyd-Jones

Ysgol Borthyn V.C.

Denbigh Road Fford Dinbych

Ruthin Rhuthun

LL15 1NT

(01824) 702727

swyddfa@borthyn.cymru

www.ysgolborthyn.cymru

About Us Amdanom ni

Ysgol Borthyn is a Voluntary Controlled Church in Wales Primary school which has occupied its present site since February 1990 following an extensive remodelling programme. A co-educational day school, the school's organisation is reviewed annually. Ysgol Borthyn is a Category 4 school with the English as the main Language and Welsh being taught as a second language.

"A caring ethos permeates school life, creating an inclusive environment where all pupils and adults are valued and supported to become ambitious learners." Estyn Report, 2022



Recognising its historical foundation, the school will preserve and develop its religious character in accordance with the principles of the Church in Wales and in partnership with the Church at parish and diocesan levels.

The school aims to serve the community by providing an education of the highest quality within the context of Christian belief and practice. It encourages an understanding of the meaning and significance of faith and promotes Christian values through the experience it offers to all its pupils.

Our most recent Estyn Inspection took place in October 2022:

Estyn Report Adroddiad Estyn

Our Staff Ein Staff



"All staff have high expectations for pupils and take every opportunity to reinforce positive attitudes to learning. A particular strength of the school is the impact teaching has on developing pupils' positive mindset when approaching challenge." Estyn Report, 2022

NAME	POSITION
Mrs Teleri LLWYD-JONES	Headteacher
Miss Emily WIDDOWS	Assistant Headteacher
Mrs Gemma MACKRIELL	Teacher
Miss Catrin JONES	Teacher
Miss Janine VARDY	Teacher
Mrs Eve GRANT	Teacher
Mrs Vicky BELLIS	Teaching Assistant
Mrs Sarah BENSON	Teaching Assistant
Mrs Marian LLOYD-CHAMBERS	Teaching Assistant
Mrs Ronnie WALTON	Teaching Assistant
Miss Llio WILLIAMS	Teaching Assistant
Ms Nicola MINSHULL	Teaching Assistant
Mrs Llinos HUGHES	Admin Assistant
Miss Claire WILLIAMS	Admin Assistant/DRA
Mr Graham	Caretaker
Mr Terry SULLIVAN	Cleaner
Mrs Tina TAME	Cook
Miss Sinead MORRIS	Private Nursery Provision Manager
Mrs Liz STRAPP	Private Nursery Provision Assistant

"The headteacher, governors and staff share a clear vision for the school that places pupils' well-being and aspirations at the heart of its work." Estyn Report, 2022.

Our Governing Body Corff Llywodraethol

L.E.A.	L.E.A.	L.E.A. (VICE CHAIR)
Vacancy	Cllr Emrys Wynne	Cllr Anne Roberts
CHURCH FOUNDATION	CHURCH FOUNDATION	CHURCH FOUNDATION
Rev Luke Bristowe	Mrs. Rachel Ritchie	Mrs. Nathalie Jones
PARENT GOVERNORS	PARENT GOVERNORS	PARENT GOVERNORS
Emma Surridge	Amy Harrison	Mrs Amy Hewitt
PARENT GOVERNORS	COMMUNITY (CHAIR)	SCHOOL
Mrs. Amy Selby	Mrs Rhian Williams	Mrs Gemma Mackriell
SCHOOL	SCHOOL	CLERK
Mrs Sarah Benson	Mrs Teleri Llwyd-Jones	Miss Emily Widdows

Organisation Trefniadaeth

The school's organisation and staffing are reviewed annually and may be modified to accommodate changes in pupil numbers. Part-time pupils receive Nursery education for five morning sessions per week.

NAME	POSITION
Mrs Teleri LLWYD-JONES	Headteacher
Foundation Learners	
Mrs Gemma MACKRIELL	Teacher
Miss Janine VARDY	Teacher
Mrs Marian LLOYD-CHAMBERS	Teaching Assistant
Mrs Sarah BENSON	Teaching Assistant
Ms Nicola MINSHULL	Teaching Assistant
Mrs Ronnie WALTON	Teaching Assistant
Miss Vicki BELLIS	Teaching Assistant
Miss Llio WILLIAMS	Teaching Assistant
Year 2-6 Learners	
Miss Emily WIDDOWS	Assistant Headteacher
Miss Catrin JONES	Teacher
Mrs Eve GRANT	ALNCO & PPA Teacher

Our Vision Ein Gweledigaeth

Our vision for the future is to ensure that each pupil reaches their full potential and develops into ambitious lifelong learners, who are ready to be valued citizens of Wales and the world.

Through engaging learning experiences, we nurture confidence, curiosity and creativity as we promote bilingualism, well-being, sustainability and aspiration, in an inclusive Christian environment.

'The 'Borthyn BATS' motto, (Believe, Aspire, Try, Succeed) is embedded into school life and is highly successful in motivating pupils to develop positive attitudes to their learning.' Estyn Report, 2022.

Believe, Aspire, Try, Succeed

Believe in yourself as God believes in you
Aspire to be amazing in everything you do.
Try your very best, just keep on going,
To Succeed in life, you've got to keep your mindset growing.

Credu, Dyheu, Ymdrechu, Llwyddo

Ein gweledigaeth ar gyfer y dyfodol yw sicrhau bod pob disgybl yn cyrraedd eu llawn botensial ac yn datblygu'n ddysgwyr gydol oes uchelgeisiol, sy'n barod i fod yn ddinasyddion gwerthfawr o Gymru a'r byd.

Trwy brofiadau dysgu difyr, rydym yn meithrin hyder, chwilfrydedd a chreadigrwydd wrth hyrwyddo dwyieithrwydd, lles, cynaliadwyedd a dyhead, mewn amgylchedd Gristnogol gynhwysol.

B.A.T.S





Aims and Objectives
Nodau ac Amcanion

The school endeavours to provide a broad, balanced education in the fullest sense and to encourage pupils to develop their individual personalities, interests and potential to the full. Our Curriculum Crew help us to remember to stay curious, work hard and enjoy our learning. In line with these four purposes, we seek to:

Ambitious, capable learners

- Inspire pupils to develop lively, enquiring minds —encouraging them to question, think critically, argue rationally and make well reasoned judgements and decisions.
- Equip pupils with the knowledge, understanding and transferable skills that will support them throughout adult life, further learning and future employment.
- Enable pupils to use mathematical, scientific and technological skills confidently and effectively in a range of authentic contexts.
- Support pupils in becoming articulate, reflective communicators who can use spoken and written language purposefully and accurately.

Enterprising, creative contributors

- Encourage pupils to apply themselves to tasks with perseverance and creativity, nurturing aesthetic appreciation and imaginative expression.
- Foster an appreciation of human achievement across the arts, sciences, technology, literature and culture, inspiring learners to contribute meaningfully to the world around them.

Ethical, informed citizens

- Instil respect for religious and moral values while promoting tolerance, empathy and understanding of diverse races, religions, cultures and ways of life.
- Help pupils understand the world they live in and recognise the importance of interdependence, cooperation and responsible participation at local, national and global levels.

Healthy, confident individuals

- Build learners' confidence to express themselves, reflect on their thinking and make informed decisions.
- Support pupils to develop resilience, independence and the skills needed to lead safe, healthy and fulfilled lives.



The School Curriculum

Cwricwlwm yr Ysgol

The Curriculum for Wales (CfW) is designed to help every child grow into a confident, capable, and well-rounded individual. It focuses on developing not only what children learn, but also how they learn and why they learn it. The aim is to ensure that all learners are supported, challenged, and prepared for life beyond school.



Four Purposes

At the heart of the Curriculum for Wales are the Four Purposes. These describe the kind of young people we want children to become. The curriculum helps learners grow into:

- Ambitious, capable learners who enjoy learning and achieve well
- Enterprising, creative contributors who can use their ideas to solve problems
- Ethical, informed citizens who understand their community and the wider world
- Healthy, confident individuals who can take care of their physical and emotional well-being

These purposes guide everything we do in school.

Key Principles

Teaching in the CfW is shaped by 12 key principles. These principles help ensure that learning is engaging, meaningful, and supportive. This includes:

- Providing real-life, authentic learning
- Encouraging children to take responsibility for their learning
- Supporting children's social and emotional development
- Helping learners work together and collaborate
- Using the outdoors to spark curiosity and creativity

Areas of Learning Experiences (AOLEs)

Maths & Numeracy	Language, Literacy & Communication	Expressive Arts
Humanities	Health & Well-being	Science & Technology

Progression

The CfW includes clear Principles of Progression. These help teachers understand how a child's learning should deepen and develop over time. Progression focuses on:

- Becoming more effective and independent
- Developing a wider and deeper knowledge base
- Building a stronger understanding of concepts
- Improving and refining skills
- Applying learning in new situations

This means children are supported to make steady, meaningful progress at their own pace.

Assessment

Assessment is used at Ysgol Borthyn to:

1. To support individual learners on an ongoing, day-to-day basis.
2. To identify, capture and reflect on individual learner progress over time.
3. To understand group progress to reflect on practice.

Progress

Parents are informed of their child's progress in a number of ways:
a. Discussions with the class teacher - appointments welcome.
b. Parents Evenings are held during the school year. Details are circulated to parents.
c. Parents receive an end-of-year written report of progress covering all aspects of the curriculum.

Find out more about our curriculum here.

Facilities
Cyfleusterau



The school provides quite spacious accommodation for its pupils having seven teaching areas, a hall/gymnasium, library/quiet room, craft area and separate boys and girls changing rooms.

Our toilets have recently undergone a full refurbishment, with modern installations that are regularly checked to maintain cleanliness and hygiene. In addition to standard facilities, we also provide disabled access toilets, ensuring an inclusive environment for all.



Main corridor



Play area & field



Hall

There is a large playing area and field at the rear of the school, a spacious forest school area, Sensory Garden and Prayer area for all learners to enjoy.



Back entrance



Playground



Forest School

Opening Times & Term Dates

Oriau Agor a Dyddiadau'r Tymhorau



The School Day

Morning session	8:50am - 12pm Nursery - 9am - 11:30am
Morning break	10:15am - 10:30am
Lunchtime	12pm - 12:55pm
Afternoon session	12:55pm - 3:10pm (Foundation Learners) 3:15pm (Y3-6 Learners)
Daily Mile	2pm / 2:10pm

Breakfast Club is available from 8am until 8:40am each day at a cost of £1. Light breakfast snacks are served to pupils who may wish to use this service. Pupils are provided with a free breakfast in accordance with the Welsh Assembly Government's Free Breakfast Initiative

We are a 'Healthy School'. During morning break, pupils are encouraged to eat a healthy snack, which can be purchased from school for 20p or £1 per week. Any children bringing in their own snack are asked to bring only fruit or vegetables, in line with new legislation that only healthy snacks be eaten at breaktime.

2026-27

TERM	DATES
Staff Training Day	01.09.26 & 02.09.26
Autumn Term 1	03.09.26 - 23.10.26
Half Term	26.10.26 - 30.10.26
Autumn Term 2	02.11.26 - 18.12.26
Staff Training Day	27.11.26
Christmas Holiday	21.12.26 - 01.01.27
Staff Training Day	04.01.27 05.04.27
Spring Term 1	04.01.27 - 05.02.27
Half Term	08.02.27 - 12.02.27
Spring Term 2	15.02.27 - 19.03.27
Easter Holiday	22.03.27 - 02.04.27
Summer Term 1	05.04.27 - 28.05.27
Half Term	31.05.27 - 04.06.27
Summer Term 2	07.06.27 - 20.07.27
Staff Training Days	19.07.27 & 20.07.27

2027-28

TERM	DATES
Staff Training Day	TBC
Autumn Term 1	01.09.27 - 22.10.27
Staff Training Day	TBC
Half Term	25.10.27 - 29.10.27
Autumn Term 2	01.11.27 - 22.12.27
Christmas Holiday	23.12.27 - 05.01.28
Staff Training Day	23.12.27 - 05.01.28
Spring Term 1	06.01.28 - 18.02.28
Half Term	21.02.28 - 25.02.28
Spring Term 2	28.02.28 - 07.04.28
Easter Holiday	10.04.28 - 21.04.28
Summer Term 1	24.04.28 - 26.05.28
Half Term	29.05.28 - 02.06.28
Summer Term 2	05.06.28 - 19.06.28
Staff Training Days	TBC

Link to Denbighshire School Term Dates

Behaviour & Expectations

Ymddygiad a Disgwyliadau

The Headteacher is responsible for organisation, discipline and good order within the school. It is central to our way of life at Ysgol Borthyn that the school community is sufficiently secure for all children to progress and develop in a positive and constructive manner.

"Pupils' positive attitudes to school life and their care and support for each other reflect the ethos and aims of the school." Estyn Report, 2022



The school places strong importance on consideration, courtesy and respect for everyone within our community. We encourage learners to develop self-discipline and confidence and we value the support of parents in promoting this. Learners earn tokens for demonstrating excellent behaviour, which they use to vote in the termly Borthyn BAT reward.

The school works closely with parents and members of staff and are always willing to discuss any problems that may arise. When a consequence for poor behaviour is needed, it is given in a firm but supportive way and may involve the loss of certain privileges. If a child's behaviour gives significant cause for concern, we will meet with parents to discuss the situation and work together on the next steps. The schools behaviour policy is available on our website.







Home-School Agreement

Cytundeb Cartref ac Ysgol

Pupils, with the support of their parents/guardians, are asked to sign a Home/School Agreement which fully supports the school's focus and ethos. Parents receive a copy of the Home/School Agreement on a pupils entry to the school.

- **School** has the responsibility to provide a broad and balanced curriculum and to report your child's progress against this and to ensure your child reaches their full potential. An important commitment from us is that we will care for your child's safety and happiness and provide opportunities for you to be involved;
- **Parents and carers** have the responsibility to ensure your child comes to school regularly and on time, support our behaviour, uniform and other school policies and to get involved in your child's school life through parent evenings and other events;
- **Pupils** have the responsibility to work to their best and follow the school rules, maintain a high standard of self-discipline both in and out of the classroom, consider others and complete homework on time.



Attendance Presenoldeb



Our attendance target: 93%

Why is good attendance important?

Coming to school every day helps your child learn well, make friends, and feel part of the school community. Regular attendance is seen as essential to a good education.

How can we help?

We understand there can be tricky times and so we offer our full support with any attendance issue-keeping us in the loop is the key! Please do not hesitate to contact us if there are ever any problems. If required, together with our Attendance Officer and our Educational Welfare Officer, we can remove barriers which may affect a child's attendance, so that they can have the education they deserve.

What is good attendance?

95%+	Best chance of success – your child is taking advantage of every learning opportunity
90% - 95%	Satisfactory – your child may have to spend time catching up with work.
85% - 90%	Low – your child may be at risk of underachieving
80% - 85%	Poor – significant impact on learning
Below 85%	Very poor – risk of prosecution

Late for school?

When your child arrives late at school, they miss important events like registration, morning tasks, and introductions to lessons. Frequent lateness can add up to a considerable amount of learning lost and can seriously disadvantage your child.

How can you help?

Parents are legally responsible for making sure your child attends school on time every day. Please help us to help you!

- Make medical/dental appointments after school or during the holidays
- Take family holidays in the school holidays
- ALWAYS let us know if your child is absent
- Phone school before 9:20am on your child's FIRST day of absence

Authorised and Unauthorised

Authorised absences are those that have a valid reason including illness or medical appointments. Unauthorised absences are when a child misses school without an acceptable explanation, including term-time holidays or lateness after the register closes. Fixed Term Penalty notices may be issued:

- Your child has 10 days or more of unauthorised absence
- Your child is late more than 20 sessions

Attendance Policy

More information

Admissions Derbyniadau

Pupils who are admitted to the Reception class in the year in which they attain their fifth birthday (i.e. any child who has attained his/her fourth birthday by 31st August may be admitted in September of the same year). The part-time Nursery class is for children who have attained the age of 3 years by 31st August.

The school follows the Admission Procedures as set down by Denbighshire Education Authority.

Denbighshire County Council manages all admissions for nursery, primary and secondary schools through its central School Admissions Service.

Parents and carers apply for places using the council's Education Self Service system, with specific application windows for Nursery, Reception, junior and secondary (Year 7) entry.



Free Meals Prydau Ysgol am Ddim

Free school meals are provided for all primary age children. Read our lunch menu.

Remember, if you're in receipt of Universal Credit to still apply for Free School Meals. Please check you are eligible.

Facilities are available for children to eat their own packed lunches. Please ensure that drinks are carried in unbreakable containers and are not 'fizzy' drinks. Please do not send sweets to school as part of a child's school lunch.

Transfer to Secondary Trosglwyddo i'r Ysgol Uwchradd

Pupils are transferred to secondary school in the September following their eleventh birthday.

From Ysgol Borthyn pupils go to Ysgol Brynhyfryd, Ruthin. The normal procedure is as follows:

All applications for Year 7 places must be submitted online through Denbighshire's Education Self Service system. Parents can create an account at any time, but applications are only available during the official admissions window. Apply here.

They may then express a preference for any of the schools listed or may insert the name of another school should they prefer that school to those listed. Confirmation of acceptance is sent from the High school in March.

Parent Partnerships Partneriaethau Rhieni

The education and well-being of your child is a partnership between yourself and the school. We hope that all parents who feel concerned about their child's progress or personal welfare will contact the school so that a convenient appointment may be arranged.

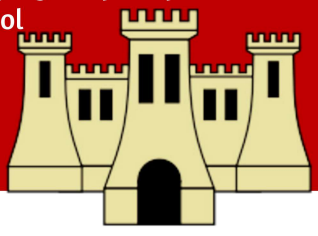
Open Evenings are organised on two occasions during the year and an individual report will be available at the end of the school year.

"A particular strength of the school is the strong relationships with parents and the wider community. Parents feel well-supported by staff and are encouraged to be involved in the work that their children are doing." Estyn Report, 2022

Transition Pontio

Ysgol Brynhyfryd spread out their transition events over the year for pupils in Year 5 & 6.

To facilitate the easy transfer of pupils, particularly from the Infant to Junior departments and from the primary to secondary phase, a Transition or "Moving up day" is held, usually in early July. Pupils spend a day in their new class or school getting to know staff and their new surroundings.



Transport & Parking

Parents who may wish to apply for assisted school transport need to complete an online application form.

Parents who bring their children to school by car are asked to take extra care when driving in the surrounding streets at the start and end of the school day. Please do not park in the car park at the front of the school, as this area is designated for STAFF USE ONLY.

Safeguarding & Child Protection

Diogelu & Diogelu Plant

Protecting the safety of all pupils, staff and visitors is our top priority.



Designated Safeguarding Persons (DSP)

Mrs Teleri Llwyd-Jones (Headteacher)

Miss Emily Widdows (Assistant Headteacher)

Chair of Governors

Mrs Rhian Williams

- All schools have been made aware of guideline which set out procedures which must be followed is staff are concerned a child is at risk or harm.
- All staff and governors have received safeguarding training.
- The Headteacher is the designated member of staff with responsibility for Safeguarding and Child Protection.
- The Designated Safeguarding Persons have completed enhanced safeguarding training.
- All members of staff and volunteers have been cleared to work with children by the Disclosure and Barring Service (DBS).
- All visitors sign-in to monitor and manage everyone on site.
- We have a fob-entry system on all external doors and secure gates & fences around the school grounds
- Ysgol Borthyn has a comprehensive Safeguarding Policy in place that provides clear guidelines for identifying and reporting cases or suspected cases of abuse. Our Safeguarding Policy is on our school website or can be available printed upon request.
- Parents should report concerns to the DSP's or Children and Families Services.



Safeguarding Governor

Cllr Anne Roberts

Education Social Work Team Leader

Mr Wayne Wheatley

Children and Families Services

Website

(01824) 712200: Mon-Thur 9-5/Fri 4:30

0345 053 3116: evenings & weekends

cfsgateway@denbighshire.gov.uk

School Uniform Gwisg Ysgol

The policy of the school is that all pupils should be encouraged to wear school uniform. Our school uniform is distinctive and enhances the appearance of pupils and also gives them a sense of pride in their school. The recommended uniform is as follows:

Boys

Grey trousers or grey summer shorts

White/Grey shirt

Red/White polo shirt

Red Pullover

Red Sweatshirt

Red/Grey striped school tie

Black shoes

Girls

Grey skirt/Grey pinafore

White/Grey blouse

Red/White polo shirt

Red Pullover/Cardigan

Red Sweatshirt

Red check cotton dress (Summer)

Red/Grey striped school tie

Black shoes



Items of school uniform (i.e. trousers, skirts, pinafores etc.) are available from all good stockists. Red sweatshirts, polo shirts, cardigans and pullovers can be ordered bought from "Work place Work safe." Pupils are encouraged not to wear hoodies as part of the uniform.
Parents are kindly asked to ensure that all items of clothing are clearly marked with their child's name.

Physical Education Addysg Gorfforol

Physical Education/games play a major part in a child's sporting and social upbringing. It therefore demands a high standard from all pupils in attitude to sport and standard of dress. It is therefore necessary for all children to possess the following equipment so that they may take part fully in all the activities at school.

PE Uniform

Boys – Shorts/ joggers and school T. shirt or polo.

Girls – Acceptable length shorts/ joggers and school T. shirt or polo.

Pupils are advised that athletic shorts should be worn for PE lessons no cropped tops and short shorts.

Every pupil is timetabled to take part in these activities. The only pupils excused from taking part are those who for medical reasons are unable to do so. However, there should be very few occasions when a child is incapable of participating in some form of physical activity. If a child is unfit to take part in any activity he/she must bring a note from his/her parent/guardian. Alternative arrangements will be made.



Pupils can arrive to school wearing their PE kits on their PE days.

Bwnis Borthyn Bunnies

Additional Nursery Care is provided from 11.30am until 3.15pm every day.

Full details about 'Bwnis Borthyn Bunnies' are available in a separate prospectus available from the school. The prospectus gives comprehensive information about the club, including the fee structure.

You can book in directly with Borthyn Bunnies staff: Miss Sinead Morris and Mrs Liz Strapp: 07716871054. Bwnis Borthyn Bunnies website link.



Borthyn Bunnies

Based in Ysgol Borthyn, Ruthin.

Opening hours:

Monday – Friday 11:30 – 3:15

Day care for children aged 2.5 to 4 years.

Registration fee of £10



£15 per full day sessions 11:30 – 3:15

£10 per half session 11:30 – 1:15 or 1:30 – 3:15

£75 per week full sessions

(30 hours free can be provided to those who fit the criteria)

Bunnies is an inclusive, fun and friendly setting for children to experience and play. The setting is full of different play areas for children to choose from.



We also offer a great forest school area which we use 3 Days a week which is led by trained forest school leaders. Our forest school is where little explorers learn through muddy knees, laughter, and discovery.

Forest School

Watch your child grow in confidence, creativity and curiosity as they climb build and play in natures classroom.

For more information, please call 07716871054

Email: Borthyn.bunnies@outlook.com

BB Club After-School Club

BB Club is an after-school club which runs from 3.15- 5.15pm every day for Reception to Year 6.

BB Club is run by Bwnis Borthyn Bunnies staff.

For more information , price details or to book a place, please contact Borthyn Bunnies staff directly.

Extra-Curricular After-School Clubs

A variety of extra curricular opportunities are provided by teachers when possible, enhancing pupils' learning experiences beyond the classroom. These may include:

- Computer Club
- Book Club
- Sports CLub
- Gardening Club
- Choir Club
- Urdd Club.

After school clubs are led by school staff, governors or external providers. Details of clubs and times will be shared with families as arrangements are confirmed.



PTFA
CRFA

Our school is proud to have a warm, dedicated, and highly active Parent, Teacher & Friends Association (PTFA). Working tirelessly throughout the year, the PTFA helps to enrich school life by raising valuable funds that provide pupils with additional resources, experiences, and opportunities.

All parents, carers, and staff are automatic members of the PTFA, helping to create a strong sense of community and shared purpose.

Committee members are elected at the Annual General Meeting (AGM) held each Autumn Term.

We warmly welcome and greatly appreciate your involvement—whether through volunteering, attending events, or offering ideas. Your support makes a genuine difference and is deeply valued by the Headteacher, Governors, and staff.

Putting a Smile on Pupils' Faces

School App
Ap Ysgol

Communication is key.
We have a school app that can be downloaded from any app store to access key information, website pages and the school calendar.



Newsletters
Cylchlythyrau

We endeavour to keep in close contact with parents throughout the year.

We communicate regularly with families through Seesaw, which is used to showcase pupils' learning and to share messages.

Weekly Pupil Press Newsletters are published, with pupils actively involved in the reporting element. Ysgol Borthyn also has a school app featuring website pages and calendar links. Key events and updates are shared via the school's Facebook page.



Breakages Toriadau

Compensatory costs may be charged to parents for loss of, or damage to, IT equipment, school books, equipment or property which occurs as the result of unsatisfactory behaviour of their child/children.

Personal Property Eiddo Personol

All personal property should be clearly marked with the owner's name. Pupils should not bring valuables or large sums of money to school. It should be noted that neither the school nor the Education Authority can accept legal responsibility for private property brought on to the school premises.
Children should not bring toys to school - they may be damaged and can be the cause of disagreements amongst pupils.
Mobile phones are to be given to the class teacher for safe keeping. Only children in Year 5 & 6 that walk home are permitted to bring a mobile phone, which must be switched off during the school day.

School Shop Siop Ysgol

Fruit is available to buy for all children at morning break at 20p per day. Please ensure cash is brought into school in a clearly marked envelope.
Water bottles and Ysgol Borthyn book bags can be purchased from the school office.

Jewellery Gemwaith

All items of jewellery (rings, necklaces, earrings) must be removed before PE, games or swimming activities. The teacher in charge will ensure that all items are safely stored until the session has ended.

Parking Parcio

Parents are asked not to park their cars in the car park at the front of the school. This car park is for accessible or staff use only.

Swimming Nofio

Children in Year 3 to Year 6 attend the local swimming baths at Ruthin Leisure Centre under competent supervision. This is on a half-termly rota basis.



Health & Safety
Iechyd a Diogelwch

Ysgol Borthyn has developed a range of policy documents on aspects of security and health and safety arrangements for pupils, staff and the school premises. These documents contain a wide range of specific details on issues of safety and security and are listed below:

- Health and Safety Policy (General County Guidelines)
- Safety at Ysgol Borthyn
- Policy for Security Procedures
- Smoking Policy, Staff Handbook (contains details of supervision, extra-curricular activities, visits etc.)

They are available for closer inspection from the school office.

Illness
Salwch

When a pupil is taken ill during the school day:

i. Parents will be notified by telephone either at home or at work, or at the notified emergency number and will be asked to come and collect their child

ii. Where no telephone number is available the school will endeavour to contact a named relative.

iii. If the school fails to find a suitable place to leave the pupil then he/she will remain at school until the end of the day.



Medicines
Meddyginiaethau

Legally, schools are not compelled to administer medicines to children because of the risks involved and possible legal consequences. It is the school's policy that parents who require their children to have medication during the school day need to fill in a medical form available from the school office.

School will only allow children to take prescribed medicine - no Calpol or Ibuprofen. Parents of children who require permanent medication should consult with the Headteacher and class teacher so that any medicines can be administered safely. It is stressed that where medical problems occur with children, parents are encouraged to liaise closely with the school.

Contact Cysylltt

If parents feel that a problem exists involving health or hygiene, which the school nurse should be made aware of, then they should contact the Headteacher.

No Smoking
Dim Ysmygu

Please note, smoking or vaping is not permitted anywhere on the school premises.

No Dogs
Dim cŵn

Dogs are not allowed on the school site.

Welsh Language Policy Polisi Iaith Gymraeg

The school endeavours to promote the Welsh language. We aim to extend the pupils' use of Welsh and to familiarise them with the culture of Wales. We aim to instil in our pupils a respect towards Welsh as a second language and its culture. The medium of instruction is English but Welsh is taught as a second language to all pupils. Welsh is also used as a medium of instruction according to the competence of the children in the language.



We endeavour to link Welsh into other areas of the curriculum which lend themselves to a Welsh dimension. Throughout the school, efforts are made to make use of the language naturally and incidentally so that the children realise that Welsh is a living language.

Our Criw Cymraeg Senedd group aims to promote the use of the Welsh language across the school. We introduce a Welsh Phrase of the Week 'Brawddeg yr Wythnos' and children receive certificates for using Welsh in class and around school.

Additional Learning Needs
Anghenion Dysgu Ychwanegol

At our school, we are proud of the strong, inclusive support we provide to ensure every learner thrives.

In line with the Additional Learning Needs (ALN) reforms in Wales, we are committed to delivering a high-quality system of Universal and Targeted provision so that all pupils— including those identified with Additional Learning Needs and those who are More Able and Talented (MAT)— receive the right support at the right time.







Through universal classroom strategies, high-quality teaching, and thoughtful differentiation, pupils are supported every day within their usual learning environment. Where additional help is needed, we offer targeted interventions tailored to individual needs, which may take place within the classroom or through small-group or 1:1 sessions. These interventions are carefully planned to remove barriers, extend ability, and ensure meaningful progress for all learners.

We place strong importance on working in partnership with parents and carers. This collaborative approach helps us create a nurturing, responsive environment where every pupil feels valued, challenged, and supported to achieve their best.

Homework
Gwaith Catref

It is important that each child sees that home and school are working together in partnership to provide help, support and encouragement.

Homework can help to promote a positive attitude to learning at home and provides a vital link between home and school.

At Ysgol Borthyn we always strive to make homework an enjoyable and positive experience. Our homework policy at Ysgol Borthyn is NOT:

• an afterthought at the end of a lesson

• designed to create anxiety, undue pressure or conflict between parents and children.

We set homework for our children as a natural part of school life. We ensure that all tasks are appropriate to the ability of the child, and we endeavour to adapt any task set so that all children can contribute in a positive way.

Sporting Aims
Nodau Chwaraeon



Ysgol Borthyn aims to give as many opportunities as possible for all pupils to take part in sports and outdoor events as well as encouraging excellence through liaison with outside clubs.

Extra-Curricular Activities
Gweithgareddau Allgyrsiol

The children may participate in a variety of extra curricular activities; an Activities Club, Football and Rugby Club, as well as coaching in singing, instrumental playing and reciting for the Urdd National Eisteddfod.



Every child, from Year 2 onwards, is given the opportunity to join the Welsh League of Youth (Urdd Gobaith Cymru) and if they so desire can represent the school at the local Urdd Eisteddfod. Opportunities will also arise for pupils to attend language courses at Glanllyn.

Educational Visits
Ymweliadau Addysgol

Educational visits play a key role in enriching pupils' learning beyond the classroom. On entry to the school all pupils will be given a form of consent to be completed by parents. By completing this form, the parents agree to their children participating in recognised school activities off the site in the county or neighbouring area. Such activities include environmental studies, swimming and activities with other schools.

If the activity is out of the county, such as Llangrannog, Cardiff or pantomime trips, parents are asked to complete a different form before the activity is to take place. Detailed arrangements and level of supervision will be set out in the form.



Religion, Values & Ethics
Crefydd, Gwerthoedd a Moeseg

Our school is a voluntary controlled school of the Church in Wales. We are in the diocese of St Asaph, one of six dioceses of the Province of the Church in Wales. The school is established by a Trust Deed and is controlled by the Local Education Authority, which maintains the building and pays the staff. This reflects the Dual System - a partnership between a voluntary society (the Church) and Central and Local Government which control the finances and the curriculum.

The connection with the Church in Wales is as follows:

- The Church in Wales has three Foundation Governors, one of whom is the Rector of St Peter's Church, Ruthin. These have the support and guidance of the Diocesan Council for Education, which collaborates closely with the National Society which has always been responsible for Church schools. The Society has an interest in the development of education in all its aspects and especially to the contribution of a Christian Education to the development of a child. Contact with the Church is maintained through termly visits of the Bishop's Visitor.

- The pupils follow a Religious Values and Ethics. As part of Humanities, RVE helps learners understand diversity of beliefs, ethical challenges, and how worldviews influence individuals and societies. It supports the four purposes by developing learners who can think critically, build respect for different perspectives, act with empathy, and participate responsibly in their communities. All schools must have regard to their locally agreed syllabus, but RVE is designed to be flexible so that schools can tailor learning to their own community and learners' cynefin—their sense of place and belonging.



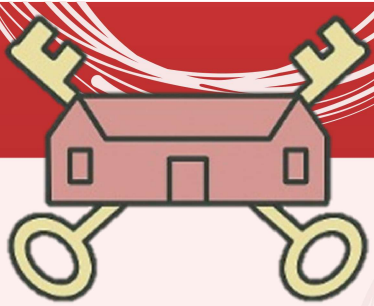
Collective Worship
Addoli ar y cyd

Collective Worship is an integral and essential part of the life and experience of Ysgol Borthyn. We aim to provide opportunities to worship God – Father, Son and Holy Spirit – as well as providing opportunities for the school to be together and worshipping as a community.

Worship is organised in to whole school worship and individual class assemblies. An opportunity is also presented for the whole school to join together in praise through singing. Detailed use of the Church (liturgical) Year is made in planning for worship together with flexible themes which demonstrate core Christian values.

Collective Worship at Ysgol Borthyn aims to play an important role in the spiritual development of all our pupils. All children are expected to take part in daily communal worship, unless a special case for exemption on religious grounds is made to the Headteacher. Parents wishing to withdraw their children from such activities are asked to write to or contact the Headteacher. Parents are regularly invited to attend family class services. In addition to the daily collective worship at the school, occasional special services are arranged at St Peter's Church for occasions such as Harvest, Christmas, Mothering Sunday and Holy Week. The Reverend regularly visits school to conduct and join in Collective Worship.

We value our link with the Church in Wales for the support and encouragement it gives us.



Relationships and Sexuality Education (RSE)

Addysg Cydberthynas a Rhywioldeb (ACRh)

The Governing Body believe that Sex Education should be taught with care and sensitivity and that the teaching should match the maturity of the pupils involved. Relationship and Sexuality Education should be provided in the context of PSE, with due regard to the requirements of the new Curriculum for Wales.

What is RSE?

Relationships and Sexuality Education (RSE) is a mandatory part of the Curriculum for Wales for all children aged 3–16. It sets out what learners should understand about relationships, health, safety, and well-being, in ways appropriate for their age and stage of development. [gov.wales]
The Children's Commissioner for Wales supports RSE as essential for helping children stay safe, make informed choices, and understand themselves and others.

Why is RSE important?

RSE helps children:

- Build healthy, respectful relationships
- Understand their emotions and the feelings of others
- Learn about staying safe, including recognising unsafe situations
- Access reliable, factual information about their bodies and development in age-appropriate ways
- Develop the skills and confidence to make positive decisions

These aims directly support children's rights and well-being. [childcomwales.org.uk]

More Information

Welsh Government RSE Code & Guidance

Children's Commissioner for Wales

What do children learn?

The RSE Code sets out three main areas of learning:

Relationships and Identity

- Friendships, families, and different relationships
- Understanding feelings and self-awareness
- Respect, kindness, and personal boundaries

Sexual Health and Well-being

(Always taught in developmentally appropriate ways)

- Puberty and physical changes
- Understanding reliable health information
- Knowing where to get help

Empowerment, Safety and Respect

- Personal safety, consent, and privacy
- Recognising unhealthy or unsafe situations
- When and how to seek support

All teaching is tailored to the learner's age, needs, and understanding.

How is RSE taught in schools?

Schools must follow the mandatory RSE Code when planning lessons and take a whole-school approach to embed RE across the curriculum. They must provide learning progressively, through phases, from age 3, 7 to 11. School will share information with parents about their approach, activities and resources.

Can I withdraw my child?

No. Under the Curriculum for Wales, parents cannot withdraw children from RSE. RSE is statutory for all learners aged 3–16.
If you have questions or concerns, schools encourage open conversations.

Charging & Remissions
Codi Tâl a Rhyddhad Ffioedd

The Charging Policy adopted by the Governing Body is based on the Denbighshire County Council Charging and Remissions Policy.

1) The Governing Body does not require charges to be raised for any school activity, but reserves the right to request voluntary contributions from parents and others as the need may arise. For activities wholly or mainly in school time, a child will not be excluded if no contribution is made (except in the cases of boarding and residential charges or optional extras).

2) Educational Visits and School Journeys: The Governing Body reserve the right to ask for voluntary contributions.

3) Materials for Practical Subject and Project Assignments: a charge for ingredients may be asked for (cash or kind). Parents will be asked in advance if they wish to own a finished article/product.

4) Optional Extras outside the School Day: a charge will be made for optional extras outside the school day. Details will be made known to parents and their agreement in writing sought.

5) Individual Music Tuition (Instrumental): in accordance with County Policy a charge will be made for instrumental lessons.

6) Swimming: swimming is deemed to be a permissible element of the curriculum and may attract voluntary contributions towards transport costs.

7) Supplementary:

(a) where school property or equipment is damaged or lost as a consequence of pupils' behaviour, payment from parents may be requested.

(b) parents are responsible for the provision of games clothing.

Documents
Dogfennau

Parents may, by prior arrangements, visit the school to view documents which they have a right to see.

These are all available on the school website. www.ysgolborthyn.cymru

Inclusion
Cynhwysiant

At Ysgol Borthyn we value the individuality of all our pupils.

We are committed to giving all our children every opportunity to achieve the highest of standards - regardless of their age, gender, ethnicity, physical ability, attainment or background.

Our school aims to be an inclusive school. This means that equality of opportunity must be a reality for all our children. Some children in our school have disabilities and consequently need additional resources. The school is committed to providing an environment that allows these children full access to all areas of learning. Teachers modify teaching and learning as appropriate for the children when needs be and the school is fully accessible.

Further information can be found in the school's Inclusion Policy document here.

Complaints Cwynion

Parents, who for some reason, may have a complaint about the school, are advised to follow the following procedures:

a. Firstly discuss the matter with the class teacher, secondly the Headteacher.

b. If the matter cannot be satisfactorily resolved, bring the matter to the attention of the Governing Body.

c. Report the matter formally to the LEA.

d. The school follows the LEA's Complaints Procedures Policy found here.

Equal Opportunities
Cyfle Cyfartal

Ysgol Borthyn strives to provide equal opportunities for all pupils and recognises that preparation for life in a multicultural society is relevant to all pupils.

Useful Contacts
Cyswllt Defnyddiol

Denbighshire Head of Education & Children Services:	Mr Geraint Davies Council Offices Ruthin LL15 1YN (01824) 706000
Education Social Work Team Leader:	Mr Wayne Wheatley Council Offices Ruthin LL15 1YN (01824) 706000
School Nurse:	School Nurse Services Ruthin Clinic Mount Street Ruthin (01824) 707489

